

**SUNNYSIDE CITY COUNCIL STUDY SESSION**  
**Meeting Minutes**  
**December 16, 2024 at 6:00 PM**

**Sunnyside Law & Justice Center**  
**401 Homer Street, Sunnyside, Washington**

**1. CALL TO ORDER – ROLL CALL**

Mayor Broersma called the study session to session at 6:00 PM.

COUNCIL	PRESENT	ABSENT
Mayor Broersma	X	
Deputy Mayor Galvan	X	
Councilor Hart	X	
Councilor Vazquez	X	
Councilor Beeler	X	
Councilor Ripley	X	
Councilor Frausto	X	

**WITHOUT OBJECTION, Councilor Frausto was excused from the January 6, 2025 study session and January 13, 2024 regular meeting.**

**STAFF PRESENT:** City Manager Mike Gonzalez, Finance Director/Deputy City Manager Debbie Zabell, City Clerk/Communications Director Jacqueline Renteria, Police Chief Rob Layman, Fire Chief Cameron Haubrich, Community and Economic Development Director Derrick Braaten, and Public Works Director Raul Sanchez, HR Manager Navarro and IT Jafet Silva.

**ATTORNEY PRESENT:** Ben Riley, Saxton Riley & Riley, PLLC

**2. AGENDA APPROVAL**

The agenda was amended to add the following items:

- Adopt an ordinance approving the 2025 Classification and Compensation Schedule.
- Approve a resolution approving voucher # 17149 for the Chase Paymentech for November merchant card fees.
- Appoint Tom Dolan, Brittan Moore, and Douglas Shannon to the Planning Commission and Jory Anderson to the Climate Resilience Advisory Team.
- Remove the fireworks ordinance.

**MOTION by Councilor Beeler, seconded by Councilor Ripley to approve the amendments. MOTION CARRIED unanimously.**

**3. PUBLIC COMMENT**

- Tom Dolan
- Sharon Dolan

- Monica Niemeyer
- Tiffany Wise

#### **4. ACTIVE AGENDA**

- A. 2025 Yakima Valley Conference of Governments (YVCOG) General Membership Appointments  
Appoint a voting primary and alternate Council representatives to YVCOG for General Membership

**WITHOUT OBJECTION, Councilor Ripley will continue to serve as the primary representative and Councilor Frausto will continue to serve as the alternate representative.**

- B. Resolution Suspending Utility Late Fees  
Approve a resolution suspending the late fees for the utility bills that cover the usage period October 16-November 15, 2024.

**MOTION by Deputy Mayor Galvan, seconded by Councilor Hart to approve a resolution suspending the late fees for the utility bills to cover the usage period October 16-November 15, 2024. MOTION CARRIED unanimously.**

- C. Resolution regarding Potential Claims and Other Issues Regarding Water Usage  
Approve a resolution authorizing the City Manager to execute Settlement Agreements.

**MOTION by Councilor Hart, seconded by Councilor Beeler to approve a resolution authorizing the City Manager to execute Settlement Agreements with Frank Sanchez to write off his utility debt in the amount of \$2,043.17 and to credit Cassandra Ambriz's utility account in the amount of \$1,813.82. MOTION CARRIED unanimously.**

- D. Ordinance Adopting 2024 Budget Amendment # 3  
Adopt an ordinance amending the 2024 budget.

**MOTION by Deputy Mayor Galvan, seconded by Councilor Hart to adopt an ordinance amending the 2024 budget. MOTION CARRIED unanimously.**

- E. Resolution Obligating the Remaining State and Local Fiscal Recovery Funds  
Approve a resolution obligating all unspent State and Local Fiscal Recovery Funds to be used for General Government Administration.

**MOTION by Councilor Ripley, seconded by Councilor Hart to approve a resolution obligating all unspent State and Local Fiscal Recovery Funds to be used for General Government Administration.**

- F. City Council Rules of Procedure  
Approve a resolution for the approval of Council Rules of Procedure.

**MOTION by Deputy Mayor Galvan, seconded by Councilor Vazquez to table this item until January 27, 2024. MOTION CARRIED unanimously.**

**7:19 AM – 7:24 PM Council went into recess for five minutes.**

- G. 2025 Budget Adoption Public Hearing  
Receive public comment regarding the proposed 2025 budget.

Mayor read the Appearance of Fairness Disclosure.

**7:24 PM** Public hearing opened. City Manager Gonzalez presented the 2025 budget report.

Public comment received from Monica Niemeyer.

Council comments received from all Council members.

**8:31 PM** With no further comments from the public or Council, Mayor closed the public hearing.

- H. Ordinance adopting the 2025 Budget  
Adopt an ordinance adopting the City of Sunnyside 2025 budget.

**MOTION by Councilor Hart, seconded by Councilor Beeler to adopt an ordinance adopting the City of Sunnyside 2025 budget. MOTION CARRIED unanimously.**

- I. 2025 Classification and Compensation Schedule  
Adopt an ordinance approving the 2025 Classification and Compensation Schedule.

**MOTION by Councilor Hart, seconded by Councilor Ripley to adopt an ordinance approving the 2025 Classification and Compensation Schedule. MOTION CARRIED unanimously.**

- J. Voucher # 17149 for Chase Bank  
Approve a resolution authorizing the payment of voucher # 17149 to Chase Bank.

**MOTION by Councilor Beeler, seconded by Councilor Ripley to approve a resolution authorizing the payment of voucher # 17149 to Chase Bank. MOTION CARRIED unanimously.**

- K. Council Boards and Commission Appointments  
Approve the appointments of Tom Dolan, Brittan Moore, Douglas Shannon to the Planning Commission and Jory Anderson to the Climate Resilience Advisory Committee.

**WITHOUT OBJECTION, Tom Dolan, Brittan Moore, Douglas Shannon were appointed to the Planning Commission and Jory Anderson to the Climate Resilience Advisory Committee.**

## **5. CITY MANAGER REPORT**

## **6. EXECUTIVE SESSION – 1 HOUR**

RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement

**8:52 PM** City Council, City Manager Gonzalez, Finance Director/Deputy City Manager Zabel, HR Manager Navarro, and Attorney Tony Menke entered into executive Session.

**9:52 PM** Executive session adjourned. No action taken.

## **7. ADJOURN**

There being no further business to come before the Council and without objection, Mayor Broersma adjourned the meeting at 9:52 PM.

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Mike Gonzalez, City Manager