

TASK ORDER NO. 2023-02

REGARDING GENERAL AGREEMENT BETWEEN CITY OF SUNNYSIDE

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

ADA Transition Plan
HLA Project No. 23062E

The City of Sunnyside (CITY) intends to complete the Self-Assessment Data Collection requirement of an Americans with Disabilities Act (ADA) Transition Plan (PROJECT) to comply with Title II of the Americans with Disabilities Act of 1990 prohibiting discrimination against individuals with disabilities in all areas of public life. Public agencies are required to prepare a Self-Evaluation of services, policies, and practices as it relates to access for individuals with disabilities in accordance with 28 CFR Section 35.105(a). Public agencies are also required to develop an ADA Transition Plan to outline the modifications and efforts that must be made to correct findings of non-compliance with ADA standards consistent with 28 CFR Section 35.150(d).

The ADA Transition Plan would be limited to the physical surfaces within the Public right-of-way functioning as ADA routes, including all existing and missing sidewalks, curb ramps, cross walks, and roadway crossing assistance devices such as signal push buttons. The facilities to be inventoried are assumed to include up to 157 miles of sidewalk, including barriers, 685 curb ramps, 72 pedestrian push buttons, 260 marked crosswalks and unmarked crosswalks, 5 miles of asphalt bike paths, 25 Railroad Crossings, and existing public accessible parking. Performing the Self-Assessment Data Collection is the first phase of developing an ADA Transition Plan.

SCOPE OF SERVICES:

At the direction of the CITY, HLA Engineering and Land Surveying, Inc. (HLA), shall provide the following professional engineering services to complete the Self-Evaluation ADA Transition Plan.

1.0 Self-Assessment Data Collection

1.1 Coordinate and attend a PROJECT kick-off meeting with City Staff.

1.2 Inventory the existing ADA facilities which include:

157 Miles of Sidewalk
685 Curb Ramps
72 Pushbuttons
260 Crosswalks
5 Miles of Bike Paths
25 Railroad Crossings
Existing Public Accessible Parking

Facilities will be analyzed using tape measures and slope levels. It is not anticipated topographic survey will be conducted.

1.3 Catalog findings onto site maps identifying elements of ADA noncompliance and submit to City for review and comment.

2.0 Implementation Plan

Services associated with development of an Implementation Plan will be added by amendment following Self-Assessment Data Collection if requested by the CITY. The below tasks are anticipated.

- 2.1 Prepare cost estimate for each ADA noncompliant element.
- 2.2 Prepare a phasing plan and schedule for City Staff consideration anticipating future transportation projects.
- 2.3 Catalog findings into a draft plan chapter identifying existing facilities not meeting ADA compliance.
- 2.4 Meet with City staff to review findings and draft plan chapter.

3.0 ADA Transition Plan

Services associated with development of an ADA Transition Plan will be added by amendment following development of the Implementation Plan if requested by the CITY. The below tasks are anticipated.

- 3.1 Assemble and incorporate Self-Assessment and Implementation Plan into one document for City Staff review.
- 3.2 Participate in up to two (2) Public Workshops.
- 3.3 Incorporate all review comments and finalize ADA Transition Plan.

4.0 Additional Services

- 4.1 Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

5.0 Items to be Furnished and Responsibility of CITY

- 5.1 Provide full information as to the CITY's requirements for the PROJECT.
- 5.2 The CITY shall assist HLA by providing all available information pertinent to the PROJECT.
- 5.3 Examine all requests for information presented by HLA, and provide written decisions within a reasonable time, so as not to delay work.
- 5.4 The CITY shall arrange for safe access to, and make all provisions for, HLA and HLA's consultants to enter upon public property as required for HLA to perform services.

TIME OF PERFORMANCE:

1.0 Self-Assessment Data Collection

Self-Assessment Data Collection is anticipated to begin upon execution of Task Order. HLA has assumed the task duration will be one hundred sixty (160) working days.

2.0 Implementation Plan

Services to develop the Implementation Plan will be added by amendment to this Task Order following completion of Self-Assessment Data Collection services.

3.0 ADA Transition Plan

Services to develop the ADA Transition Plan will be added by amendment to this Task Order following completion of Implementation Plan services.

4.0 Additional Services

Time for completion of work directed by the CITY under Additional Services shall be negotiated and mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICE:

1.0 Self-Assessment Data Collection

The Self-Assessment Data Collection phase shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement for an estimated maximum fee of \$164,000.00. This maximum fee may be revised only by written agreement of all parties.

2.0 Implementation Plan

Services to develop the Implementation Plan will be added by amendment to this Task Order following completion of Self-Assessment Data Collection services.

3.0 ADA Transition Plan

Services to develop the ADA Transition Plan will be added by amendment to this Task Order following completion of Implementation Plan services.

4.0 Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as laboratory testing, printing expenses, vehicle mileage, out-of-town travel costs, and outside consultants.

Proposed:  4/6/2023
HLA Engineering and Land Surveying, Inc. Date
Michael T. Battle, PE, President

Approved: _____ Date _____
City of Sunnyside
Elizabeth Alba, City Manager